

1 fading faster than expected. Once these banners have faded, new longer-lasting banners will be
2 acquired.

3
4 **7. CITIZEN COMMENTS**

5 NONE

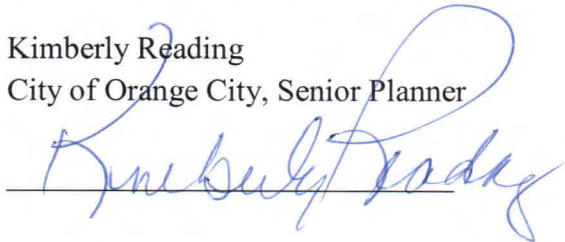
6
7 **8. ADJOURNMENT**

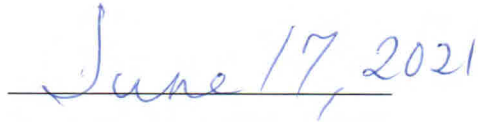
8 **Chair Donna Cobb called for any further comments, hearing none the meeting**
9 **adjourned at 7:10 pm.**

0
1 **RESPECTFULLY SUBMITTED:**

APPROVED ON

2
3 Kimberly Reading
4 City of Orange City, Senior Planner

5 
6 _____



1 A. Historic Walking Tour Phase Two Update

2 Chair Cobb introduced the agenda item. Board members outlined their progress with research and
3 creating Clio entries.
4

5 B. Local Historic Register Letter of Invitation Draft

6 Mrs. Reading introduced the agenda item. Staff provided a draft letter and Mrs. Reading mentioned
7 that a flyer was not included in the agenda packet. Staff suggested including the letter, flyer and
8 application in the invitation packet. Staff also suggested letters be sent to the twenty four homes
9 currently on the Historic Walking Tour, with more letters sent at a later time.
0

1 **Member Nolan made a motion to accept staff's recommendation to mail the**
2 **letter of invitation, flyer and application to the twenty four homes currently on**
3 **the Historic Walking Tour, seconded by Vice Chair Eidel. The motion passed**
4 **by unanimous vote.**
5

6 C. Memory Day Planning

7 Chair Cobb introduced the item. Due to conflicts with other city approved events and proximity to
8 the holidays, the Board agreed that November 6, 2021 would be the date for Memory Day. The Board
9 confirmed that two different tours would be offered, one fire themed and one ice themed. Staff
0 recommends using Wava's Hall or Albertus Cottage for event staging. Board agreed to request
1 Wava's Hall first and reserve Albertus Cottage as a backup location. The Board agreed to advertise
2 the event by using the city newsletter, printing flyers and the city's social media outlets. Water bottles
3 will be offered by the Historic Preservation Board. The Board would like to have the Police Explorers
4 engaged to provide other food and drink options. The staging site will provide: Clio tutorial, meet-up
5 area for tours, refreshments, artifacts, and have copies of the V.I.A. history book available. It was
6 suggested the Orange City historic fire truck be used as a point of interest for the fire tour. The Board
7 agreed to use an online pre-registration system, similar to movie in the park. The Board will work on
8 scripts for tour guide volunteers.
9

0 6. STAFF/BOARD COMMENTS

1 Mrs. Reading informed the Board that she attended an online workshop concerning increasing
2 community engagement in historic preservation. Strategies included an Instagram photo campaign
3 where a citizen posts photos of a historic place of personal significance. Mrs. Reading will provide a
4 more in-depth list of engagement strategies and how the Board may incorporate one or more of them
5 to engage the local interest in historic preservation.
6

7 Member Eidel asked when the remaining historic district banners will be mounted. Mrs. Reading
8 answered that she is working with Public Works staff to have the rest installed. They banners are
9

