

1 **MINUTES OF THE CITY OF ORANGE CITY HISTORIC PRESERVATION BOARD**
2 **REGULAR MEETING**, held on Thursday, March 18, 2021 at 5:00 p.m. in Council Chambers, 201 N.
3 Holly Avenue, Orange City, Florida.
4

5 **1. CALL TO ORDER**

6 Chair Donna Cobb called the meeting to order at 5:08 p.m. The Pledge of Allegiance was recited followed
7 by roll call.
8

9 **2. ROLL CALL**

0 **PRESENT:** Chair Donna Cobb; Vice Chair Tom Eidel; James Nolan; Senior Planner Kimberly Reading
1 and Planner I Renee Moody **Absent:** Member Shawn Pupello; Members Daniel Mendoza
2

3 **3. ABSENCES**

4 No absences to report February. Board Members are permitted no more than three unexcused consecutive
5 absences. Three or more consecutive unexcused absences is considered a forfeiture of the board member's
6 seat according to the by-laws.
7

8 **4. APPROVAL OF MINUTES**

9 Dated February 18, 2021

0 **Vice Chair Eidel made a motion to approve the minutes dated February 18, 2021**
1 **as written, seconded by Member Nolan. The motioned passed by unanimous**
2 **vote.**
3

4 **5. NEW BUSINESS**

5 **A. Memory Day Planning**

6 Chair Cobb introduced the agenda item and suggested that options for dates and a theme be discussed.
7 (*Member Shawn Pupello entered at 5:13 PM.*)

8 Mrs. Reading summarized previous Memory Day events, and noted that August 25 is the recognized City
9 Anniversary date. She also reminded the Board that with Covid-19 still a concern, indoor gatherings are
0 discouraged. A Covid-19 safety plan is required for all city special events. She reminded the Board that
1 staffing for a weekend event and any required funding will require City Council approval.
2

3 Chair Cobb suggested a guided walking tour. Mrs. Reading added that reserved time slots would better
4 guarantee presence and could be incorporated as part of the Covid-19 plan as it encourages social
5 distancing. Multiple themed tours could be made available such as a "Fire District Tour" of the area
6 destroyed by the city's great fire of 1909, or a tour of the Historic African American Community. Member
7 Eidel suggested using the shuffleboard courts as a place to stage the guided tours. Artifacts could also be
8 available to view while people waited for their tour group to leave. Specifically the history of the shuffle
9 board courts could be presented. There would also be restrooms available in the shuffleboard club house
0 and Wava Hall. Member Nolan suggest a tour incorporating the properties affected by the historic freeze

1 that ruined the local citrus industry along with a “Fire Tour”. It could be titled “Fire and Ice”. October
2 23rd, November 6th, 13th or 20th were proposed for event dates.

3 Skip Scipioni suggested creating an introductory video about the Historic Preservation Board that could
4 be played while people waited for their tour group to leave. It was suggested that tours could run at
5 intervals from 9am until 12pm in the afternoon. Additional tour slots could be added later into the
6 afternoon if needed.

7 In summary, “Fire and Ice” Themed tours and the regular Clio tour will be offered using the shuffleboards
8 and/or Wava Hall as a staging point. Historical displays, guided tours, pamphlets and help navigating the
9 Clio app for those not interested in a guided tour will be offered at the staging location. Exact date and
0 times will be determined based on feedback from similar events in the area.

1

2 **6. OLD BUSINESS**

3 **A. Historic Walking Tour Phase Two Planning**

4 Chair Cobb introduced the agenda item. Board members outlined their progress with research and
5 creating Clio entries.

6

7 **B. Local Historic Register Letter of Invitation**

8 Chair Cobb introduced the agenda item. Staff recommended sending the draft letter to the properties
9 currently on the Historic Walking Tour. Concern was raised about residents being confused about
0 what it means to be part of the Historic Register, and the potential that it could create reluctance to
1 list their property. A suggestion was made to include an explanation regarding historical property
2 requirements and codes to educate property owners about the benefits of listing. A revised draft will
3 be presented at the next meeting.

4

5 **7. STAFF/BOARD COMMENTS**

6

7 Mrs. Reading informed the Board that a building permit was issued for the rehabilitation of 239 S.
8 Volusia. The April 7, 2021 City Planning Commission meeting will include a “Florida in the
9 Sunshine” training to update everyone on Sunshine Law and provide an opportunity for asking
0 questions. Mrs. Reading suggested beginning a program of presentations over Zoom either for
1 Memory Day or quarterly to help promote Orange City history.

2

3 Member Pupello made the Board aware that she may be unavailable for the April meeting.

4

5 The 2021 budget is due. The budget proposal could include the previously discussed UV treatment
6 for the banners and possible budget needs for 2021 events. Mrs. Reading encouraged the board to
7 remain mindful of the continued financial strain of the Covid-19 pandemic when making budget
8 requests.

9

Vice Chair Eidel requested, on behalf of the Board, that Mrs. Reading express their thanks to the staff involved in cleaning up the trees in the Historic District.

Member Nolan noted Skip Scipioni’s attendance at the last few meetings. Mr. Scipioni has previously requested to be an alternate on the Board, which is not currently authorized by the Historic Preservation ordinance.

Member Nolan made a motion to amend the ordinance to allow for alternate board members. Vice Chair Eidel seconded the motion. Motion passed unanimously.

8. CITIZEN COMMENTS

NONE

9. ADJOURNMENT

Chair Donna Cobb called for any further comments, hearing none the meeting adjourned at 7:03 pm.

RESPECTFULLY SUBMITTED:

APPROVED ON

Kimberly Reading
City of Orange City, Senior Planner





