

1 **MINUTES OF THE CITY OF ORANGE CITY HISTORIC PRESERVATION BOARD**  
2 **REGULAR MEETING**, held on Thursday, December 19, 2019 at 5:00 p.m. in Council Chambers, 201  
3 N. Holly Avenue, Orange City, Florida.  
4

5 **1. CALL TO ORDER**

6 Chair Cobb called the meeting to order at 5:00 p.m. Roll call was taken.  
7

8 **2. ROLL CALL**

9 **PRESENT:** Chair - Donna Cobb, Vice Chair - Tom Eidel, Ted Marsolek, Nicki Burke, and Anthony  
0 Pupello; City Staff: Kimberly Reading (Planner), Carol McFarlane (City Planner); **ABSENT:** None.  
1

2 **3. APPROVAL OF MINUTES**

3 Dated November 21, 2019

4 **Member Pupello made a motion to approve the minutes dated November 21,**  
5 **2019, seconded by Member Marsolek. The motioned passed by unanimous vote.**  
6

7 **4. NEW BUSINESS**

8 **A. 2019 Holiday Lighting Contest**

9 Chair Cobb reminded the Board that judging results are due to staff by Monday December 23, 2019.

0 **B. Newsletter Article**

1 Member Marsolek prepared a short history of Kenneth Thornton, known by the youth of Orange  
2 City as Stilt-Man. Mr. Thornton made hundreds of stilts for the enjoyment of children throughout  
3 town. The story was read aloud by Member Marsolek and accepted by the Board for submittal to the  
4 2020 Winter Newsletter.

5 **C. Review 2019 Goals of the Orange City Historic Preservation Board**

6 Mrs. Reading recommended the Board use this time to review the 2019 goals and to prepare a draft  
7 set of goals for 2020 for adoption at the January meeting. Chair Cobb led a discussion to review the  
8 2019 goals. With minor modifications, the Board generally agreed to maintain the same goals for  
9 2020. Staff will prepare a draft of the 2020 Board Goals for approval at the January meeting.

0 **D. 2020 Calendar Discussion**

1 Mrs. Reading introduced the agenda item by pointing out several upcoming tasks on the 2020  
2 schedule including election of officers and City Council's review of the Local Register application  
3 for 800 E. French Ave. in January, continued work on the Walking Tour with a launch in February  
4 2020, quarterly submission of newsletter articles and participation in various city celebrations  
5 throughout the year. She highlighted a few items not on the calendar that have been discussed by  
6 the Board for potential action in 2020. These include National Preservation Month's *This Place*  
7 *Matters* campaign, creation of a local preservation program and production of local design  
8 guidelines. Chair Cobb called for Board input on the calendar. Member Pupello suggested the Board  
9 make a presentation in May, during National Preservation Month, to City Council requesting  
0 financial support to establish a Preservation Award Program. May is the beginning of budget

discussions for City Council. Member Marsolek, building on this idea, suggested the property owner of 800 E. French Ave. may be eligible to be the first recipient of such award. Member Eidel thanked Member Pupello for contributing his knowledge to the Board and agreed that seeking Council approval and financial support is necessary to fulfill the ideas and goals of the Board. Members Burke and Cobb also voiced support for this idea. A discussion followed regarding the budget needs for establishment of such a program. Member Pupello asked if staff could have information ready for presentation to City Council in May. Mrs. Reading stated a large portion of the program has been researched and conceptually planned already, and that May is not unreasonable. Mrs. Reading suggested City Council may be thinking about a possible Preservation Awards Program following the January review of the Local Register application for 800 E. French Ave. Staff's report for the agenda item outlines the effects of local listing, which includes the ability for the City Manager to place a plaque on the listed property. Chair Cobb expressed a preference to have Council approval for the program before May, so that awards might be presented in May 2020.

**5. \*\*OLD BUSINESS**

**A. Historic Walking Tour - Update**

Mrs. Reading indicated she did not feel the tour would be ready for presentation to City Council in January, but is looking to have it ready for February 11, 2020.

**6. STAFF/BOARD COMMENTS**

Mrs. Reading invited the Board to attend the 2020 DeLand Paper Postcard and Photo Fair that will be on January 3rd & 4th at the DeLand Fairgrounds. She also informed the Board that Orange City is hosting this year's Volusia League of Cities meeting on January 16, 2020. Staff has been asked to provide a display of historic artifacts for the event. Member Pupello acknowledged that it is an honor to serve the community and thanked fellow board members and staff for their willingness to serve also. He complimented Member Marsolek's narrative about Stilt-Man and anticipated the article would evoke many memories, and perhaps a few site visits to the property. Member Eidel acknowledged that the Board was more productive this year with a concentrated effort to complete one project before moving to another. He looks forward to another productive year. Chair Cobb wished everyone a Merry Christmas and thanked Mrs. Reading for her commitment to keeping the Board on track.

**7. CITIZEN COMMENTS**

None

**8. ADJOURNMENT**

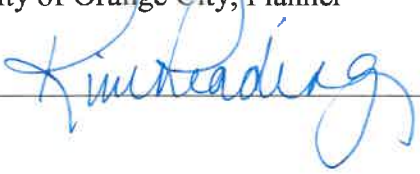
With there being no further business, Chair Cobb called for a motion to adjourn.

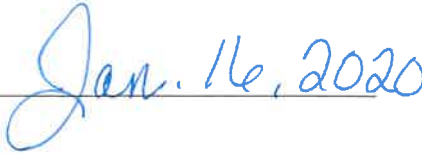
**Member Pupello made a motion to adjourn, seconded by Member Eidel. The motioned passed by unanimous vote. The meeting adjourned at 5:52 pm.**

1  
2 **RESPECTFULLY SUBMITTED:**

**APPROVED ON**

3  
4 Kimberly Reading  
5 City of Orange City, Planner

6  
7 A handwritten signature in blue ink, appearing to read "Kim Reading", written over a horizontal line.

A handwritten date in blue ink, "Jan. 16, 2020", written over a horizontal line.

