

1 **MINUTES OF THE REGULAR MEETING OF THE COMMUNITY REDEVELOPMENT**  
2 **AGENCY BOARD** of the City of Orange City, Florida, held on Tuesday, June 23, 2020 at 5:30 p.m. at  
3 201 N. Holly Avenue, Orange City.

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5 **CALL TO ORDER**

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7 The meeting was called to order at 5:30 p.m. by Mayor Blair and roll call was taken.

8  
9 **ROLL CALL**

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11 **Physically present:** Chair Gary A. Blair, Board Members Martin Harper, Jim Mahoney and City Attorney  
12 Neysa Borkert; City Manager Dale Arrington; City Clerk Gloria Thomas.

13  
14 **Telephonically present:** Vice Chair Bill O'Connor, Board Members O. William (Bill) Crippen, Kelli  
15 Marks, Jeff Allebach.

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17 **3. PRESENTATION**

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19 A. Holly Ave Update

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21 Raul Palenzuela, City Engineer discussed a PowerPoint presentation (a copy of which is attached and  
22 becomes a permanent part of these minutes.) Mr. Palenzuela provided an update of the Holly Avenue  
23 project. He discussed the background of the projects and provided an update. Mr. Palenzuela noted that  
24 the projects include a new sanitary sewer system, a new stormwater and flood hazard management system,  
25 a new reclaimed water system, and streetscape along Holly Avenue.

26  
27 Mr. Palenzuela reported on the projects scorecard, quality control, non-conformance and substantial  
28 completion.

29  
30 A discussion ensued that pertained to the status of the sidewalks, concerns about the road maintaining fire  
31 truck traffic and the west side sewer service on 17-92.

32  
33 Council complimented everyone involved with the project improvements.

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35 **4. DISCUSSION & ACTION**

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37 A. Discuss revised Façade Improvement Grant Application Program

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39 Becky Mendez, Development Services Director came forward and stated that this is a request to modify  
40 the Façade Improvement Grant application program parameters. She reviewed the parameters and noted  
41 that staff recommends Council approve the changes suggested by staff.

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43 The City Council voiced their agreement with the program changes, as suggested.

44  
45 **Vice Mayor O'Connor moved to accept the changes presented from staff for the**  
46 **CRA Façade Improvement Grant Application Program, seconded by Council**  
47 **Member Crippen, the motion passed by a 7/0 roll call vote of the CRA Board.**

48  
49 B. Façade Improvement Grant Application for Property located at 258 E. Graves Ave.

1  
 2 Ms. Mendez came forward to discuss a Façade Improvement application. She reported that staff received  
 3 a grant application for a complete reroof of the historic apartment building located at 258 E Graves  
 4 Avenue. Two cost estimates for upgrading the roof structure were received ranging from \$13,200-  
 5 \$18,420, and is an eligible expense for grant reimbursement up to \$5,000.

6  
 7 Ms. Mendez stated that staff provided a score sheet of the Facade Improvement Grant program ranking  
 8 criteria for the CRA Boards consideration. The maximum available points is 90, and this application  
 9 scored 53. She stated that staff recommends that the Board award the applicant \$5,000 in matching grant  
 10 funds or 50% of the actual construction costs, whichever is less. She stated that staff also recommends  
 11 that the Board approve the application and authorize the Mayor to sign the agreement.

12  
 13 Christine Danarro, Property Manager for the Laverne Apartments, stated that the owners are motivated to  
 14 fix the roof and upgrade the property. She stated that she is the contact person should the Board have any  
 15 questions.

16  
 17 **Vice Mayor O’Connor moved to approve the \$5,000 grant award and authorize the**  
 18 **Mayor to sign the agreement, seconded by Council Member Crippen, motion passed**  
 19 **by a 7/0 roll call vote.**

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 21 **5. APPROVAL OF MINUTES – March 24, 2020**

22  
 23 **Council Member Crippen moved to approve the March 24, 2020, CRA minutes,**  
 24 **seconded by Council Member Mahoney, the motion passed with a 7/0 roll call vote of**  
 25 **the CRA Board.**

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 27 **6. ADJOURN**

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 29 **Harper moved to adjourn the CRA Board meeting, seconded by Mahoney, the meeting**  
 30 **was adjourned by a unanimous voice vote of the City Council.**

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 32 There being no further business, Mayor Blair adjourned the meeting at 6:27 p.m.

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 34  
 35 **RESPECTFULLY SUBMITTED:**

36  
 37 \_\_\_\_\_  
 38 Melani Beringer  
 39 CMC, Deputy City Clerk

**APPROVED ON:**

09-22-2020  
 Date